

# SARAH SANDS

EST. 1846

2 Black Street, Brunswick VIC 3056

## Welcome

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Welcome to the Sarah Sands Apartments!

The following information provides you with the essentials to get you started and become a resident and join the community at the Sarah Sands.

## Owners Corporation Management

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As the appointed Owners Corporation Manager of the Sarah Sands, The Knight team are here to assist with any queries you may have about the building.

Our management team can be contacted Monday to Friday between the hours of 9:00am to 5:00pm.

**Company:** The Knight  
**Phone:** 03 9509 3144  
**Email:** [theknight@theknight.com.au](mailto:theknight@theknight.com.au)  
**Website:** [www.theknight.com.au](http://www.theknight.com.au)



## Move In/Out

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All residents must book move ins and move outs on the online booking portal:

<https://sarahsandsbrunswick.youcanbook.me>

72 hours' notice and the insurance details of any removalist contractors is required prior to any move.

Moving times are only available between the hours of 9:00am and 5:00pm Monday to Saturday.

Moves on Sunday are strictly prohibited.

**Removalist insurance details must be provided prior to moving.**

If a professional removalist is not being used, residents will be requested to pay for repairs for any damages caused to common property.

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## Moving & Deliveries

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All deliveries to Sarah Sands must enter the building via the Black Street entrance.

Under no circumstances are delivery trucks to enter the car park due to height restrictions.

### BASEMENT

Maximum clearance 2.1 meters

### LIFT

Lift Access is provided for the duration of the moving time booked and cannot be extended.

### Dimensions

**Height** 2100mm

**Width** (when open) 1000mm

**Depth** 1970mm

**Removalist insurance details must be received 72 hours prior to booking date.**

**Email to:** [theknight@theknight.com.au](mailto:theknight@theknight.com.au)

## Waste Management

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A dedicated rubbish and recycling chute is located on each apartment level. Only small garbage bags and recycling items can be placed into the chutes.

Any large items (including cardboard and polystyrene) must be taken directly to the residential bin room located on the ground floor. The bin room is accessed via the service door next to the passenger lift.

**Residents are liable for rubbish chute blockages caused due to misuse. Cost to repair blockages will be passed to the Resident responsible approx. \$1,500+.**

## Keys, Fobs & Remotes

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Lost keys, fobs and remotes must be reported to The Knight team immediately so they can be disabled and not to compromise the building security.

Additional or replacement keys, fobs and remote controls can be ordered via [access@theknight.com.au](mailto:access@theknight.com.au)

## Rules

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To help maintain an enjoyable environment for all residents, there are rules in place.

A copy can be obtained from The Knight.

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## Emergency

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Residents must evacuate the building immediately when the fire alarm sounds. The Fire Brigade is called automatically, and the Fire Brigade personnel will advise when it is safe to re-enter the building.

Any resident with a disability requiring assistance during an emergency should register their details with The Knight at the time of moving in to ensure authorities are aware of your needs in the event of an evacuation.

**In the event of an emergency call 000 for Fire, Police or Ambulance.**

## Smoke Alarm

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In the event your internal smoke alarm is triggered **DO NOT** open your front door. Open balcony doors and windows until the smoke has cleared before opening your front door. Allowing smoke into the hallway will trigger a building evacuation.

**Residents are liable for fire service callout charges approx. \$3,500.**

## Service Providers

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In the event of an emergency situation endangering life, injury or damage please contact the relevant service provider.

**Car Lift** Southwell 1800 244 787

**Electrician** Ion Electrical 1300 327 266

**Fobs/Security** Epsilon Security 1300 280 122

**Garage Door** RJ Garage Doors 0427 591 984

**Lifts** Kone Lifts 1300 362 022

**Locksmith** Wynns Locksmiths 9495 1122

**Plumbing** Hy Flow Plumbing 9569 1433

**Residents are liable for the cost of service providers relating to any private lot matters.**

## Service Address/Mailing Address

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Your service/ mailing address is as follows:

Apartment #/2 Black Street, Brunswick VIC 3056

*Eg. 101/2 Black Street, Brunswick VIC 3056*

## Utility Providers

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Before you move into your apartment, you will need to connect your utility services.

**Electricity** Origin Energy 1800 684 993 or free to choose provider at occupier expense

**Gas Cooktop & Hot Water** Origin Energy 1800 684 993

**Water** Yarra Valley Water 1300 853 811

**Telephone & NBN Ready Internet** Free to choose provider

**Pay TV** Foxtel 1300 130 799