



Peter Sadler Removals and Logistics
3 Cyanamid Street Laverton North VIC 3026
13 SADLER (13 72 35)

warehouse@petersadler.com.au
operations@petersadler.com.au
orders@petersadler.com.au

To add an empty keg collection;

Quick Add>New Consignment

Consignment Type: **Pickup**

Customer Reference: **Empty kegs - Mr West**

Service: **Empty Keg Collection**

- Pickup Required**
- Goods will be dropped off at Depot
- Goods at Peter Sadler Removals Depot

Pickup Address: **Mr West, , 106 Nicholson St, FOOTSCRAY, , Victoria, Australia**

Address Not Listed? **+ Add New Pickup Address**

Swap pickup and delivery address

Delivery Address: Delivery Required
 Goods to be Collected from Depot

Special Instructions: **Empty keg collection**

Save special instructions for next time this address is used

Invoice Value: \$





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On consignment items page use the drop down menu to select “EK” for Empty Keg, then type in the expected quantity if known. Press save.

Consignments >> Consignment 21622 >> Consignment Items

Details Customer Invoices Consignment Items Charges Errors History Comments

Code	Description	Qty	Pal	Cubic	Weight	Space	L m	W m	H m	
EK	Empty Keg	6		0.548			0.39	0.39	0.6	+
Totals		6	0	0.548	0	0	0.39	0.39	0.6	

Save Cancel

Details page > Click “Approve Now”

Dashboard Guide Add Transport Warehouse Reports

View Consignment

Consignments >> Consignment 3953

Details Customer Invoices Consignment Items Charges Errors History

Watch Out! This consignment is Draft, you must approve it to complete the booking. **Approve Now**

Print Labels Edit Delete Print Connote

Basics

Reference: Testina